



**APPLICATION FOR REGISTRATION OF AUTHORITY  
TO SOLEMNIZE MARRIAGE**

*(Fill out completely, accurately, and legibly – Use ink or typewriter)*

\_\_\_\_\_

Date

Attach recent 2x2 picture with  
signature at the back

The Civil Registrar General  
Philippine Statistics Authority  
Quezon City

Sir/Madam:

I hereby declare:

1. That my full name is \_\_\_\_\_.

(First) (Middle) (Last)

2. That I am \_\_\_\_\_.

(Male/Female)

3. That I am a Citizen of the Philippines and presently residing at \_\_\_\_\_.

(No.) (Street) (Sitio/Barangay) (City/Municipality) (Province)

my contact number is \_\_\_\_\_ and e-mail address \_\_\_\_\_.

**(For Foreigners)** That I am a citizen of \_\_\_\_\_ my ACR No.  
is, \_\_\_\_\_ valid until \_\_\_\_\_ and presently residing at

(No.) (Street) (Sitio/Barangay) (City/Municipality) (Province/Country)

my contact number is \_\_\_\_\_ and e-mail address \_\_\_\_\_.

4. That I was born on \_\_\_\_\_ at \_\_\_\_\_.

(Month) (Day) (Year) (City/Municipality) (Province)

5. That I am a member of \_\_\_\_\_.

(Name of Religion or Religious sect)

6. That I am duly appointed as \_\_\_\_\_.

(Specify the title or position)

by \_\_\_\_\_.

(State the title, name, and position of the appointing officer)

7. That pursuant to my appointment, a true copy of which is hereto attached, I am authorized to perform religious rites and services including solemnization of marriages in accordance with my religion or religious sect upon the recommendation of

\_\_\_\_\_  
*(State the title, name and position of the recommending officer/head of the religion/religious sect)*

8. That my jurisdiction for the purpose of solemnizing marriages as authorized by my religion/religious sect is \_\_\_\_\_;

*(Specify the exact territorial jurisdiction)*

9. That my religion or religious sect operates in the Philippines and in good repute and I am assigned to its church, mosque, or chapel situated in \_\_\_\_\_

\_\_\_\_\_  
*(Name of Church)*

10. That I am applying for the registration of my authority as Solemnizing Officer in accordance with Article 7 (2) of the Family Code of the Philippines promulgated on August 3, 1998 and Administrative Order no. 1, series of 2021 and that my authority to solemnize marriage be registered.

\_\_\_\_\_  
*(Signature over printed name of the applicant)*

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_\_ day of \_\_\_\_\_ in the city/municipality of

\_\_\_\_\_, applicant exhibiting his

\_\_\_\_\_ issued at \_\_\_\_\_ on

\_\_\_\_\_.

\_\_\_\_\_  
*(Signature over printed name of the applicant)*

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Series of \_\_\_\_\_